

September 8, 2011

MINUTES

The Lake County Sheriff's Office Merit Commission met in a regular session on Thursday, September 8, 2011 at the Division of Transportation, 600 W. Winchester Road, Libertyville, Illinois, with the following:

Present: Marion Watson, Chairperson
Dr. Donald J. Klusendorf, Vice Chairperson
Hank Bogdala, Member
Michael Miceli, Secretary

Absent: John Matijevich, Member

Also Present: Chief Dave Godlewski
Susan Rankin, Executive Secretary
Beverly Bogdala (Guest)

Session called to order at 9:00AM by Chairperson Watson.

Minutes from the 8/18/11 regular session and 8/17/11 special session meeting were reviewed and unanimously approved on motion of Don Klusendorf, seconded by Hank Bogdala. Executive session minutes from 7/21/11 were reviewed in Executive session but unanimously approved in open session on motion from Don Klusendorf, seconded by Hank Bogdala. All in favor.

A summary of Personnel Action Items was distributed and accepted and ordered placed on file on motion of Donald Klusendorf, seconded by Mike Miceli.

A summary of the YTD budget was distributed and reviewed, as well as expense reports reviewed and signed. Don Klusendorf made a motion to approve reports as presented, seconded by Hank Bogdala. All in favor.

Review was made of the current entry and lateral transfer eligibility lists. Our current Conditional Certified Eligibility list has 19 candidates. There are no candidates on the Supplemental Transfer list. There is currently one candidate on the Certified Eligibility list.

Susan Rankin explained information she received from the Sheriff's Office business manager, Kevin Lyons. The Illinois Department of Veterans Affairs has certified the Lake County Sheriff's FTO programs and new hire procedures as educational programs. This certification allows our employees who are veterans to apply for GI benefits while going through their respective academy and FTO programs.

Mike Miceli provided feedback from the Illinois Board of Sheriff's Merit Commissions meeting

in Peoria, IL on August 18, 2011. He advised that Lake, Peoria, Kane, and Jo Daviess counties were represented at the meeting. Melissa Majdic, Executive Director, advised that a new website has been created for the state board. You can visit this website at www.ibsmc.com. The meeting provided the chance for each county to discuss their policies and procedures, as well as any issues they may be facing at this time.

Susan Rankin worked with ASA Carla Wyckoff and the County Administrator's Office to draft the state legislative questionnaire to request a change to the new Illinois Employee Credit Privacy Act which now forbids employers from inquiring about an applicant's or employee's credit history or obtaining a credit report. The Merit Commission is requesting that the legislature support the expansion of the Act allowing the Commission to be held on the same statute as state law enforcement and investigative units when considering applications for hire.

The new Lieutenant Promotion Register was certified and lists provided. Don Klusendorf made the motion to certify, Mike Miceli seconded. All in favor.

Discussion was made regarding the upcoming Sergeant Promotional testing. The date for the written exam will be Saturday, February 11, 2012 at the Round Lake Beach Civic Center. The Sheriff's Office would like to incorporate questions from the Sheriff's Office General Orders and Sheriff's Office Rules and Regulations. Dave Christensen from Police Consultants will work with the Sheriff's Office on the possibility of adding these to the upcoming exam.

Chief Godlewski advised that three new hires will attend the state police academy on Sunday, September 25, 2011. Performance evaluations and leadership assessments for all deputies of all ranks should be prepared by October 1, 2011.

Chairperson Watson requested a motion to go into Executive session at 10:30AM pursuant to Chapter 5 of ILCS ACT 120 SECTION 2(c)(1) and Chapter 5 of ILCS SECTION 2(c)(11). Motion made by Hank Bogdala, seconded by Mike Miceli.

The meeting was reconvened to regular session by Chairperson Watson at 11:05AM.

Review was made of two entry candidate applications and screening examinations. By unanimous vote, Andres Garcia and Joel Farnsworth were rejected.

Don Klusendorf made a motion to accept those who were rejected. Hank Bogdala seconded. All in favor.

Meeting adjourned on motion of Don Klusendorf, seconded by Hank Bogdala at 11:10AM.